

Corporate Relocation—10 Tips for Making Your Next Relocation Happen Smoothly

Are you preparing for the upcoming relocation of employees? With all the variables involved, it is essential that you go into it with a sound strategy in place. Consider these ten tips for pulling off the relocation without a hitch:

- 1. Establish and clearly communicate your budget.** Will all the costs be covered, or will employees be expected to share some of the expense? Eliminate misunderstandings by firmly communicating your expectations.
- 2. Identify whether the relocation is temporary or permanent.** Temporary assignments are usually less expensive because there is no need to transport the entire family and all belongings.
- 3. Arrange for adequate storage.** If warehousing is necessary, determine the location, unit size, and term. Consider if you might also need blanket wrapping and palletizing, or if temperature-controlled storage is desired.
- 4. Consider real estate options.** If selling or finding a house is necessary, explore the possibilities. With Schroeder Moving Systems, you can benefit from rebates and a guaranteed buyout using [citypointe](#).
- 5. Complete all customs-related forms in a timely manner.** Your moving company is typically equipped with the knowledge and expertise to provide assistance.
- 6. Set up services at the destination.** Arrange for your employees to be assisted in finding housing, decorating, walking pets, and hooking up utilities.
- 7. Remember the rest of the family.** If your employee is relocating with his or her family, check out language or cultural training, school enrollment, and childcare.
- 8. Make sure passports and visas are valid.** If relocating internationally, care for these early in the process. Do not risk leaving them to the last minute.
- 9. Communicate regularly with your employees.** Keep them informed regarding details, set up periodic meetings throughout the preparation, and listen to any questions or concerns raised.
- 10. Secure the services of the right relocation expert.** At Schroeder, we specialize in the corporate relocations of any size.

Schroeder Moving Systems has a solid track record of successfully completing corporate relocations to the satisfaction of both the company and the employee. We can be trusted to guide you through the process, care for all your relocation needs, and keep the move on time and on budget. Contact us today for your free no-obligation quote.